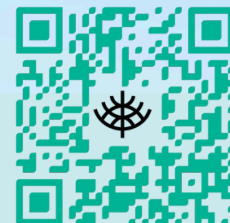


Diploma of Human Resource Management



**Want to be a world leader in human resources management?
Love working with people and want to improve your
organisation's profitability?**

About the program

The power of managing and inspiring people in an organisation to be highly productive is a skill that every organisation is after. You will learn the knowledge and skills to manage and retain staff, meet the legal requirements of an HR role, and motivate and get the best out of your workforce. This course has been constructed for professionals who are working in a variety of roles within the human resources sector. Some of the job roles that relate to this qualification may

include Human Resources Consultant, Human Resources Advisor and Human Resources Business Partner. This course will teach you how to properly hire, train, and encourage employees. Human resource departments exist to help workers and their employers form and maintain effective relationships. HR managers are crucial in getting the best out of employees since sensitive HR management is critical to the success of any firm.

At the end of this course, you will be able to:

- Coordinate human resource functions
- Implement and monitor WHS and processes policies, procedures and programs
- Manage business risk
- Facilitate performance development processes
- Manage employee and industrial relations
- Coordinate workforce plan implementation

This qualification is ideal for those seeking to or currently working as:

- Organisational Leaders and Managers
- Supervisors or Leading hands
- SME Executive Manager or Director
- Human Resource Manager

BSB50320 Diploma of Human Resource Management

Entry Requirements

Entry to this qualification is limited to those who:

- Have completed the following units (or equivalent competencies): BSBHRM411 Administer performance development processes; BSBHRM412 Support employee and industrial relations; BSBHRM415 Coordinate recruitment and onboarding; and BSBHRM417 Support human resource functions and processes. Equivalent competencies are predecessors to these units, which have been mapped as equivalent.
or
- Have two years equivalent full-time relevant work experience.

Mode of Delivery

- Online (Self Paced)
- Distance (Self Paced)
- Face-to-Face at Workplace

Packing Rules

A total of 12 units of competency comprising

- Seven (7) core units plus
- Five (5) elective units

AQF Qualifications/ Levels

LEVEL	CERTIFICATE
AQF LEVEL 10	DOCTORAL DEGREE
AQF LEVEL 9	MASTER'S DEGREE
AQF LEVEL 8	GRADUATE DIPLOMA
AQF LEVEL 7	BACHELOR'S DEGREE, UNDERGRADUATE CERTIFICATE
AQF LEVEL 6	ADVANCED DIPLOMA
AQF LEVEL 5	DIPLOMA OF HUMAN RESOURCE MANAGEMENT
AQF LEVEL 4	CERTIFICATE IV
AQF LEVEL 3	CERTIFICATE III
AQF LEVEL 2	CERTIFICATE II
AQF LEVEL 1	CERTIFICATE I

YEAR 12